

Whisker City's Sacred Cat Ball

June 19, 2010

Table Captain Packet

www.whiskercity.com

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Fax: 206-542-5803



Dear Table Capitan

I am writing as The Sacred Cat Ball's Table Captain Ambassador to thank you for becoming a Table Captain. You are making our auction a success by serving as a vital link from the auction committee to your guests. I will be in regular touch with you to keep you informed about the plans for this great night. Please carefully complete the enclosed Guest Data sheet and fax or mail it to the Whisker City address above. The more complete this form, the easier your guests will find the registration process on the night of the auction. The other enclosed materials are for you to send to your guests to help them be well prepared to enjoy and fully participate in the auction.

If your guests have not already paid for their tickets, please ask them to send their check to Whisker City at the address above. Or, they may pay by credit card by logging on to www.whiskercity.com and go to donate now. We will let you know when payment is received.

The "We Are So Glad You Are Coming" cards and mailing envelopes are enclosed and we ask you to address and mail these cards to each of your paid guests. These cards have information on what to expect on June 19, 2010 as well as a quick summary of the needs the auction proceeds will meet.

Finally, we have enclosed several procurement forms if you, your guests, or other businesses or individuals you know may wish to make a donation.

Expect to continue to hear from me about the progress of our auction plan. Please share the news with your guests. The more well educated your guests are about what to expect the night of the auction, the more fun they will have. Thank you again for your help.

Sincerely

April Brown

Sacred Cat Ball Table Captain Ambassador

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